

# Calvary Episcopal Church Minutes

## CALVARY EPISCOPAL CHURCH

### MINUTES OF VESTRY MEETING of March 19, 2019

The March 2019 meeting was called to order by Sr. Warden Amber Zentis at 6:32 PM.

The vestry said an opening prayer for the parish.

Vestry Members Present: Betty Best, Eric Cain, Angela Cooley, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Missy Marek, David Taylor, Don Whitehead and Amber Zentis.

Also Present: Fr Paul Wehner, Rev. Lecia Brannon, and Wes McDaniel from Ideal Impact.

Vestry Members Absent: Bob Watts

Amber Zentis led the vestry in a devotional based on the origins and meaning of passing the peace.

Wes McDaniel and another representative from the Ideal Impact company made a presentation on their company's proposal to save Calvary Episcopal campus money by energy use reduction through reduction of peak usage rates, reduction of humidity through timed activation of compressors to condense and drain water vapor, improvements to weather-proofing, coordination of temperature controllers with a central unit keyed to weather forecasts, replacing lights with LEDs and similar means. The Ideal Impact company representatives left before the meeting began.

#### Review of February Meeting Minutes

The minutes of the February meeting were reviewed for accuracy and approved, following a motion to approve by Angela Cooley which was seconded by Missy Marek.

#### Finance Committee Report

- \* Pledge and plate offerings are both lower than projected this month, resulting in a \$2,830.00 shortfall in revenue.
- \* The worker's compensation component of insurance caused an increase in insurance costs.
- \* Advertising reflects a one-time up-front payment to Fort Bend Christian Magazine and other publications.
- \* Money has been budgeted for an annual audit, but Calvary Episcopal Church is seeking another company to perform it.
- \* Internet fees were largely incurred by the school and will be addressed with them.
- \* Vestry costs reflect payment for the vestry retreat.
- \* Bank fees reflect an increase in the cost of online and kiosk transactions. The kiosk has an option for parishioners who choose to pay for these transactions with their pledge payments.
- \* Worship bulletins cost reflects the printing of bulletins for the Annual Planning Meeting.
- \* The parenthesized entry for sanctuary flowers reflects a net gain.
- \* The Finance Committee report was accepted without motion.

#### Rector's Report

- \* The ministry map was circulated with the vestry's names assigned to various ministries and the vestry were asked if they requested changes. Bob Watts' name was moved from Outreach to Membership.
- \* Holy Week schedule was presented and vestry members were encouraged to sign up for slots during the prayer vigil on the evening of April 18.
- \* The School Board Trustees Meeting Minutes were included in the vestry agenda packet.
- \* The owner of the house at the corner of Austin and Union has requested the Richmond City Council to change its zoning status from General Residential to "Olde Town". Because this area is upstream on Rabb's Bayou and in close proximity of Calvary Episcopal Preparatory, this change in zoning may impact Calvary, but the nature of this zoning change is unknown. Roy Haley made a motion for Oscar Lozano, as Junior Warden, to attend the town hall meeting and vote on behalf of Calvary as he sees fit based on information he learns. Betty Best seconded the motion and the motion passed.

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## Associate Priest's Report

- \* Christian Formation is winding down with no Sunday School on Palm Sunday or Easter Sunday.
- \* Each 5th Sunday being a Healing Service, there will be a Healing Service at 5:30 PM on Sunday, March 31. Vestry members are encouraged to attend.
- \* The Episcopal Health Foundation will pay for an overnight stay for people attending training in Austin March 29, 30 by Eric Law with The Kaleidoscope Institute on "Holy Currencies". There will be additional training in Houston in May. Through this institute, sustainable programs facilitating community engagement can apply for grants.

## Sr. Warden Report

- \* Vestry volunteers were solicited to bring soup for Lenten dinner on April 3, and for the rest of the vestry to arrive at 5:30 PM to participate in set-up and clean-up.
- \* Vestry photograph was postponed due to not all members being present.

## Jr. Warden Report

- \* New roof leaks have been identified in the flat roof over the comfort room/ bride's room; in the Youth building roof; and there is rotting fascia in the School building. Bids are being sought from Duran Roofing.
- \* The Jr. Warden has been researching freezers to replace the current one, and will begin assessing local freezers an appropriate one with the necessary dimensions.

## Committee Reports

- \* David Taylor made a presentation on the House for Hearts project. Since the project began, there have been 162.75 volunteer hours including a significant number by Habitat for Humanities volunteers who were helpful in completing the porch and stairs. Additionally, three doors have been hung and framed and broken windows are scheduled to be fixed. Upcoming projects at the house include painting and installing kitchen cabinets.
- \* Membership committee reports the final proof of the photo directory has been approved and returned to Lifetouch so the Directory should be printed soon. Instructions were provided for the Vestry set-up of the Lenten program April 3.

## New Business

- \* The vestry discussed the proposal by Ideal Impact prior to the review of minutes. It was noted that the Calvary Preparatory school board had already unanimously approved the proposal, that Ideal Impact had made a similar presentation two years ago and Calvary Church had contacted former customers and none were dissatisfied. It was further noted that the chancellor had not yet reviewed the proposed contract. Missy Marek moved to accept Ideal Impact's proposal contingent upon the chancellor's approval of the contract and the division of payment for services to conform to the Allocation of Costs agreement. Betty Best seconded. The motion carried, though Don Whitehead is on record as opposed.
- \* It was announced that the Green Team will initiate coffee ground recycling. A special container for coffee grounds with their filters will be placed to the right of the coffee-making area. Vestry members and others making coffee are requested to use this container for only the used coffee grounds and filters, not for any other trash. The Green Team is responsible for disposal of the coffee grounds on a regular basis to prevent odor, mold or other ill effects.
- \* Don Whitehead announced a new ministry called God's Garage in Conroe, for people who enjoy restoring automobiles or seeking a worthy cause for which to donate an old car. This ministry restores and details used cars to give to widows, wives of deployed servicemen and other needy people contingent on the recipients participating in the venture including attending Bible study twice weekly.

## Old Business

There was no old business.

The vestry said a closing prayer.

At 8:59 PM the meeting was adjourned.

Submitted by / David Taylor, Vestry Clerk